



Position Title:	<b>Age Group Head Coach (AGHC)</b>
Location:	<b>RIM Park and Bechtel Park</b>
Reports to:	<b>Carl Horton – Technical Director</b>
Start Date:	<b>October 12, 2017</b>
Term:	<b>12 months</b>
Positions Available:	<b>4 positions available</b>
Remuneration:	<b>\$6,250 stipend (annual)</b>
Status:	<b>Subcontract</b>

## **BACKGROUND**

WMSC operates as a nonprofit youth soccer club in the Regional Municipality of Waterloo and wishes to offer its members the highest possible technical leadership to meet the expectations of the athletes, coaches and parents of WMSC's Competitive, OPDL, Grassroots Development and Recreational programs.

## **KEY RESPONSIBILITIES**

The AGHC shall hold the following responsibilities:

### **PLAYER DEVELOPMENT**

- Must actively manage the age group and deliver the curriculum as set out by WMSC;
- Must create and deliver two session plans each week following the curriculum outline set out by WMSC. This must be approved by the Technical Director and then submitted to all parent coaches prior to session;
- Must actively communicate with parents/players and respond to all parent/player inquiries regarding the program;
- **The AGHC must be the first point of contact for all parent/player inquiries;**
- Must set up communication to ensure that all players and parents have a clear understanding of upcoming activities on an ongoing basis;
- Oversee training sessions four (4) times weekly (two sessions per age group);
- Actively participate in the training sessions four (4) times per week;
- Must work with the parent coaches within the age groups to ensure Game Day Rosters are balanced correctly and ensure players are placed into the correct/appropriate game day environment with player movement, when necessary;
- In partnership with the parent coaches, provide each player within the program two (2) written evaluations per calendar year (February and July);
- Must oversee player identification within the Recreational programs;

### **COACH DEVELOPMENT**

- Attend and actively participate in all coaching development sessions conducted by the Club;
- WMSC will support coaches as they endeavor to complete their coaching certifications. All funding is subject to prior approval from the Technical Director.

## **VOLUNTEER COACHES/MANAGER**

- In tandem with the Grassroots Technical Coach, help recruit, develop and assess one volunteer coach per game day roster to assist in managing training sessions and SWRSA league games during the summer season;
- Assist all volunteer coaches with licensing/registration information;
- Must recruit and assist one manager for the age group/gender;

## **PROGRAM OTHER**

- Must hold and submit a valid Ontario Soccer Coaching License (C license preferred), Making Ethical Decisions, Respect in Soccer and Making Headway with signed contract;
- Must submit a police clearance validated within the last two years with signed contract;
- Must read and comply with the Grassroots Development Manual;
- The AGHC will be supplied with WMSC coaching attire and this is mandatory to be worn to all training/games etc;
- AGHCs are responsible for and must oversee all administrative aspects with support from parent coaches relating to the program;
- Will provide weekly updates to the Technical Director and Grassroots Technical Coach on how the program is going and any issues within the program;
- Will attend monthly AGHC meetings;
- Age Group Head Coaches must attend WMSC AGM, or with approval from the Technical Director, send a delegate for the program.

## **Qualifications**

- Candidates must possess a minimum C license or equivalent certification;
- Minimum three (3) years' professional experience in a youth soccer club;
- Leadership skills, mentoring ability and program development;
- Organization skills and the ability to effectively manage resources;
- Strong verbal and written communication skills;
- Proficient computer skills;
- Can work effectively with volunteer coaches, technical staff and office staff;
- Must clear a criminal record check and vulnerable sector search.

Interested candidates may apply by submitting a CV with cover letter to:  
**carl@waterloounited.com**

The position will remain open until filled. We thank all applicants, but only those selected for an interview will be contacted. No phone calls please.